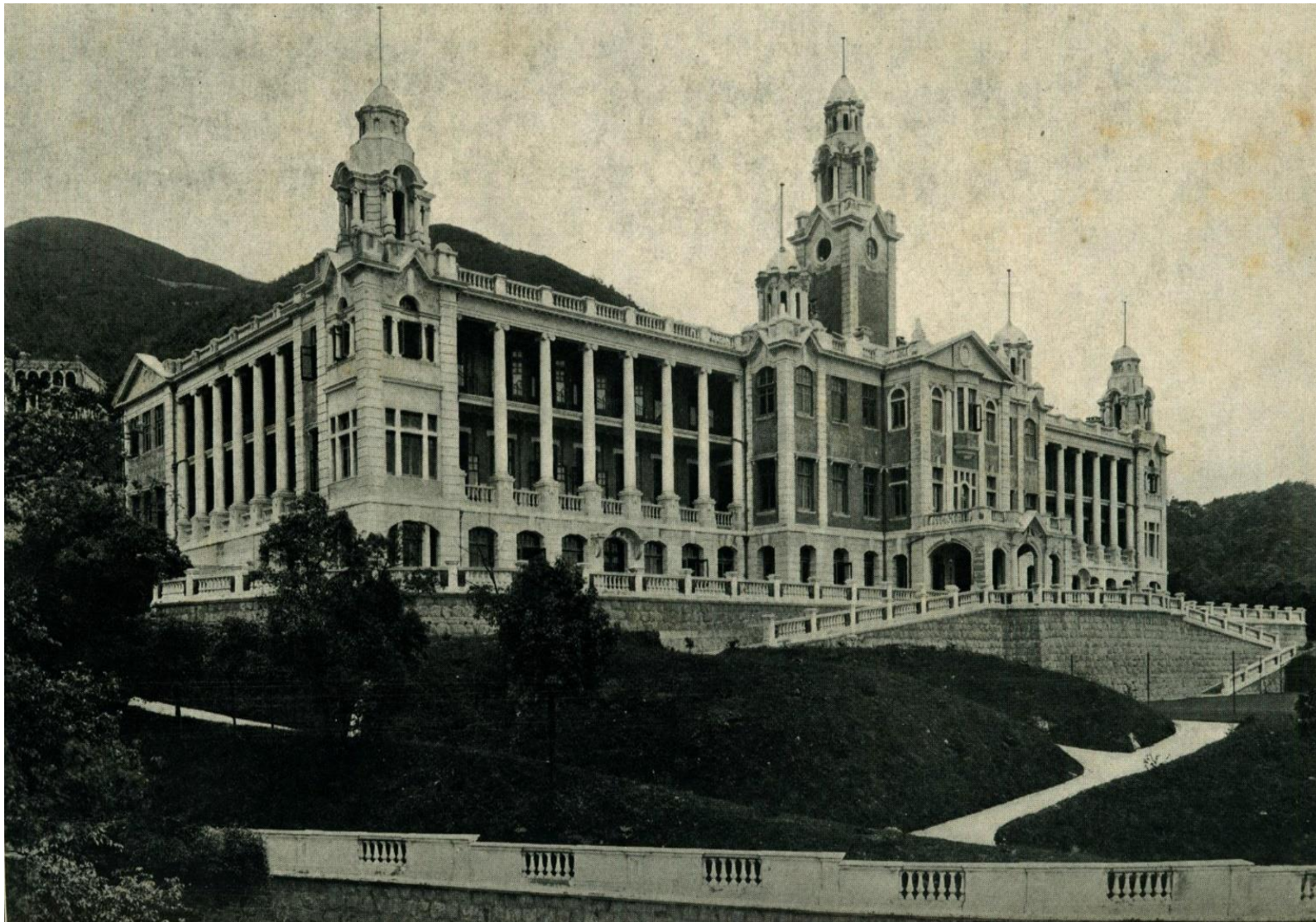


The University of Hong Kong 1912





Archives, Special Collections and Conservation and Preservation (ASC)

by

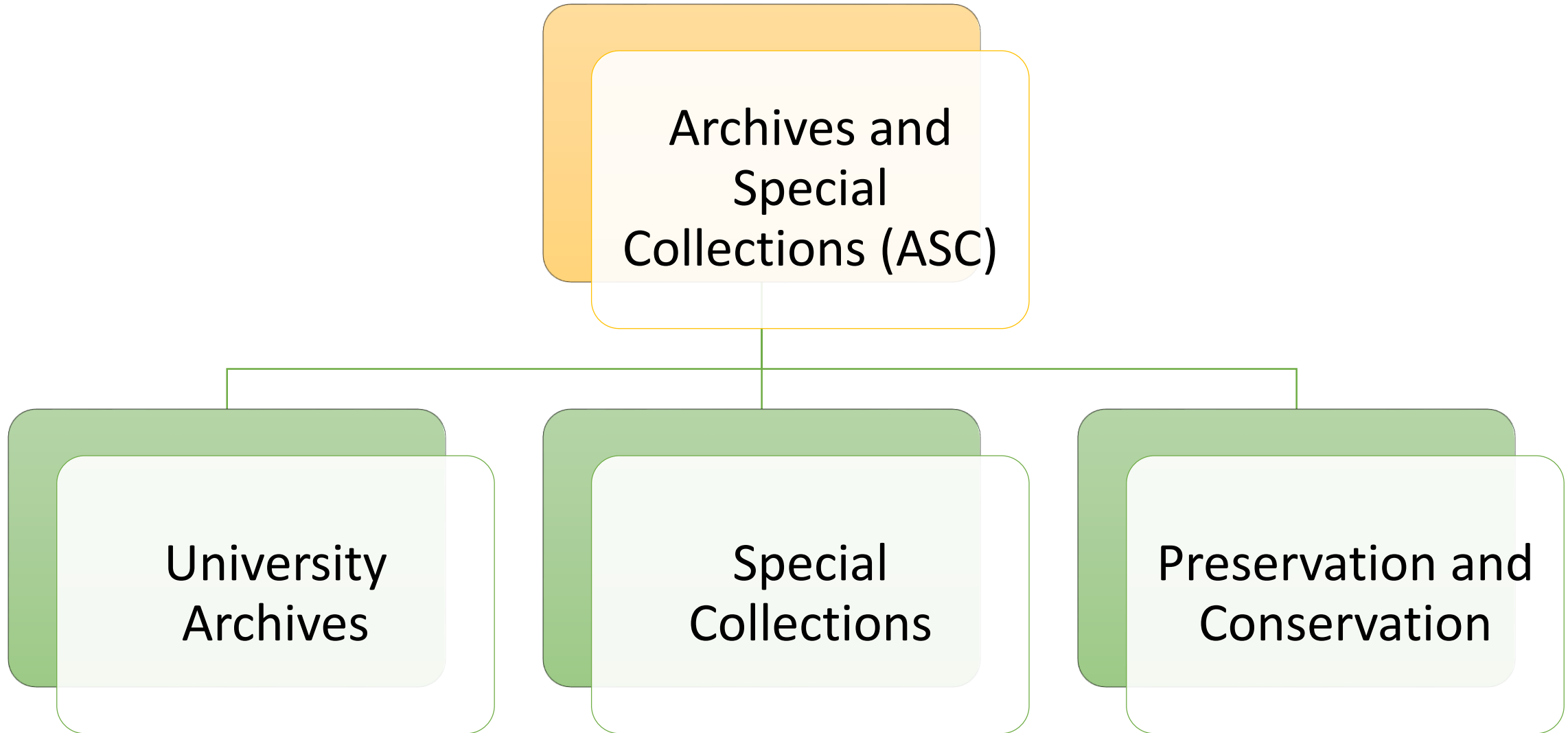
Garfield LAM MCILIP, CA, FRSA, ASAAP

Acting Head of ASC cum University Archivist

Agenda

- Composition of Archives, Special Collections and Conservation and Preservation
- Roles and Responsibilities
- University Archives – Records Management and Archives
- Special Collections – Special Materials and Hong Kong Collections
- Conservation and Preservation – Repair and Salvation of Materials
- Commonalities
- Resource and Contacts
- Q&A

ASC Organisation Chart



Composition of ASC – Scope of Work

University Archives

- is the official **University Repository and Records Centre** which manages, selects and collects records and historic documents organically produced and accumulated by the Administration, Faculties, Departments, Halls, Alumni etc., regardless of formats, to form the **institutional history and memories** of The University of Hong Kong.

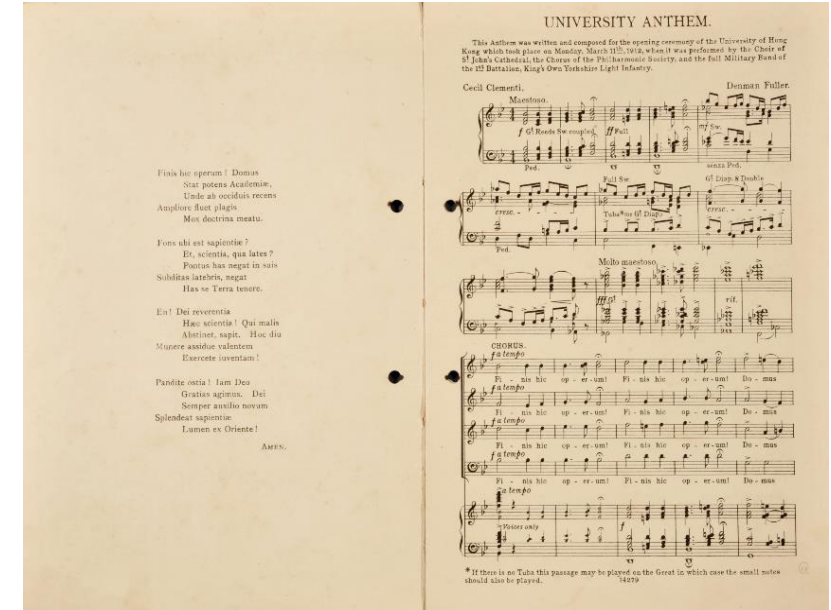
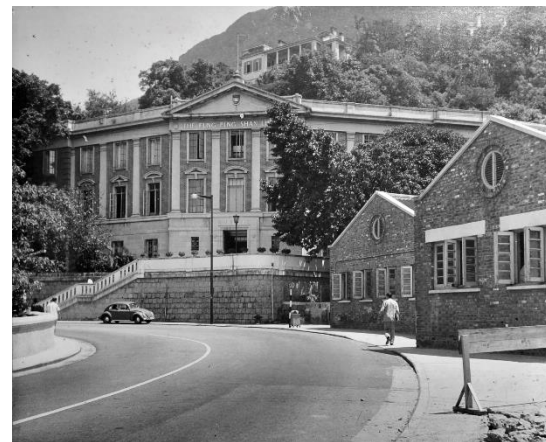
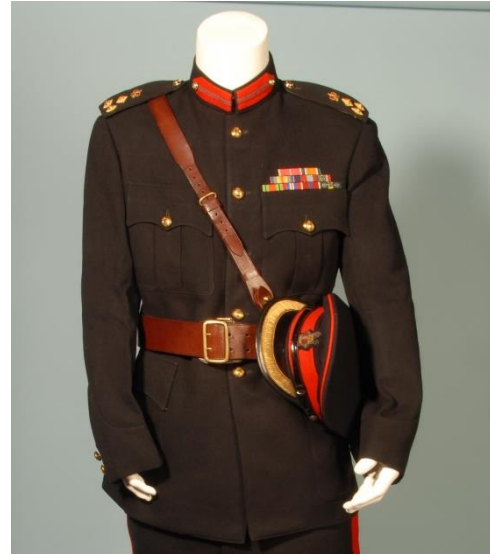
Special Collections

- selects and collects materials relating to all aspects of Hong Kong including rare books, publications, personal archives of Hong Kong personalities and corporate archives of Hong Kong companies, regardless of formats, which form the **‘Hong Kong Collection’**.

Conservation and Preservation

- **preserves, repairs and salvages** the physicality of all historic materials held by the University, mostly held in the Archives and Special Collections.

University Archives



The Archives collects records produced and accumulated by the University and its staff members and students regardless of formats with research, intrinsic and evidential values

(1)

A meeting was held of those embarked
in promoting the study of
Medicine amongst the Chinese:
at the Alai Memorial Mortuary
on Aug^r. 30th 1887, at 5.15 P.M.
Present John Chalmers M.D. LL.D.
Chairman.

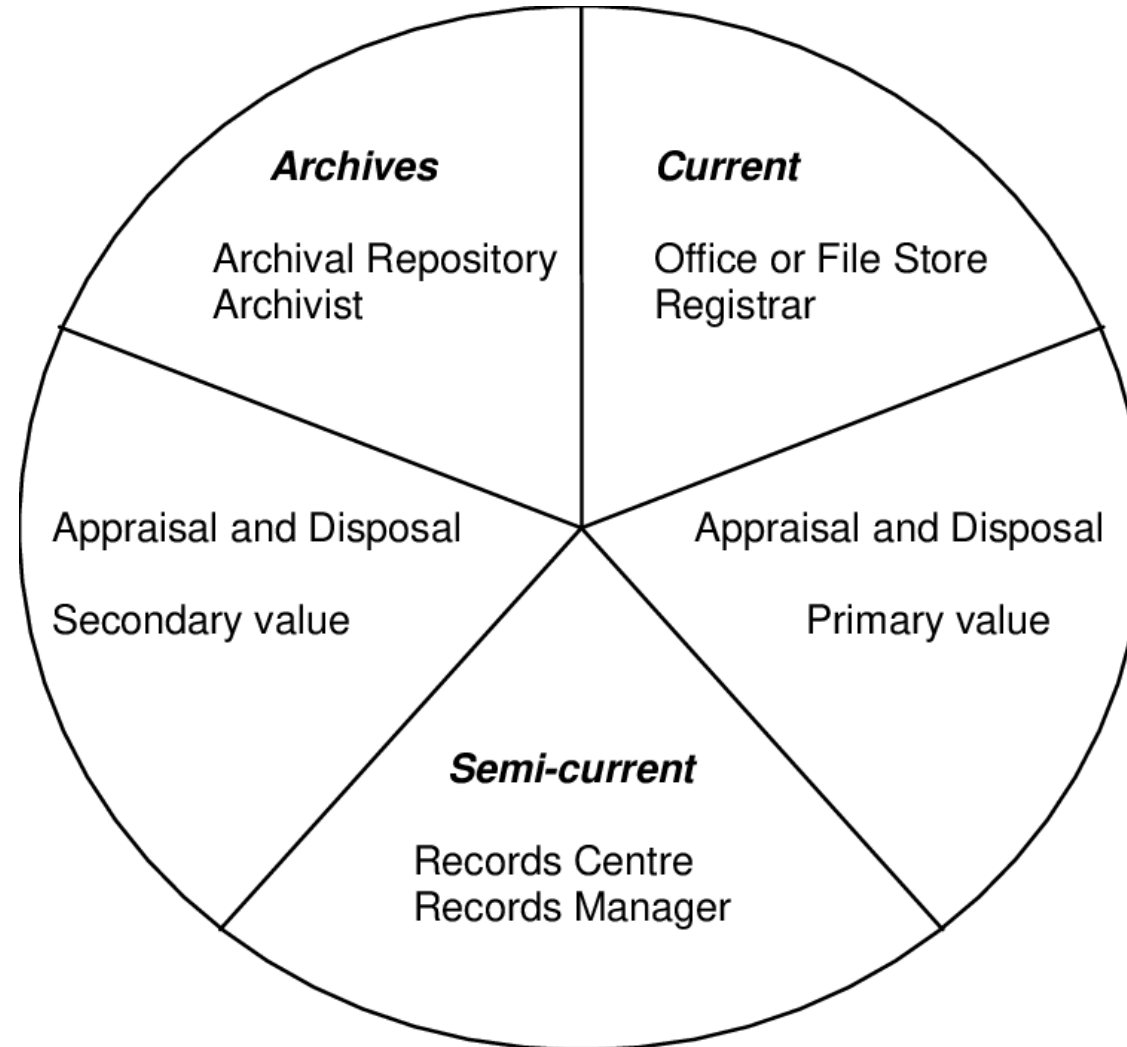
D. Ho Kai
D. Young
D. Maun
D. Gelach
Mr W.E. Crow
D. Jordan
D. Cantle.

As D. Chalmers being elected to
the Chair he called upon D. Cantle
to state the object of the meeting
called by him. D. Cantle stated
that in conjunction with
D. Ho Kai, Maun & Jordan
he had issued this notice of meeting
to obtain the Collectors opinion
of those engaged in the practice of
Medicine & in scientific work.



Hong Kong College of Medicine, Architectural Plan and Cecil
Clementi

Life Cycle Concept of Records and Archives



HKU Archives reflects Functions, Responsibilities & Accountability of the University

- Court, Council, Senate (Decision Making)
- Academic Facilities and Departments (Functions)
- Pre-war Records (Historic)
- The Registry (Administration)
- UMAG (Collecting)
- Libraries (Academic Supports)
- HKU Press (PR and Publications)
- Construction and Buildings (Campus Development)
- Associations and Societies (Operation)
- Notable Alumni (People)

Senate, Court and Council Minutes



#HKUArchives

@hkua8

#VielErfolg HKU Museum launches an exhibition on the Bauhaus starting from 12th April. In 1955 a student of Bauhaus founder Walter Gropius, Prof. Ernst Neufert came to HKU to deliver a lecture on 'Building Design and Standardising on the Grid Line' (Senate Minutes d. 05.04.1955).

The issue of an invitation to Professor Ernst NEUFERT, Dean of the Faculty of Architecture at the Institute of Technology at Darmstadt, to deliver a University Lecture on "Modern Architecture in Germany: Building Design and Standardizing on the Grid Line" on April 1, 1955, at 5.30 p.m.

9:49 PM - 1 Apr 2019



#HKUArchives

@hkua8

Follow

Austrian-British Professor Karl Popper, M.A. (New Zealand), Ph.D. (Vienna) was one of the most influential philosophers of the 20th century. He was appointed in 1963 by HKU as external examiner for Faculty of Arts. Sir Karl passed away in 1994. (Image: Senate Minutes d. 19/07/63)


External Examiner

Professor K.R. Popper, M.A. (New Zealand), Ph.D. (Vienna), D.Litt. (London), LL.D. (Chicago), F.B.A., Department of Philosophy, University of London.


11:29 PM - 24 Mar 2019



Registry Records relating to Alumni

Univ. No. Name EILEEN CHANG 張愛玲
BIRTH: Place Shanghai Date 19/ 9 /1920 Nationality Chinese
Parent or Guardian Mr. K. D. Li Miss Yvonne Whang
Home Address 51 Eddington House, 195 Hart Road, Shanghai
Local Guardian Mr. K. D. Li
Address of same 50 Arkhelo Co., Holland Building, Hong Kong
Previous Education St. Mary's Hall (Stamped photo)

Matric. Exam. (of equivalent) London Matriculation, January 1939
Equivalent.....
Registered.....29/ 8 /1939 Hall Our Lady's
Scholarships.....
Degree Examinations.....First / /19 . Second / 19 .
Third / /19 . Fourth / 19 .
Graduation...../ 19 ..
Dean's comments and Signature
Subsequent career.

133

 UNIVERSITY OF HONG KONG
FACULTY OF ARTS
OFFICE OF THE DEAN Telephone ⁴²⁵¹²¹ ~~425121~~ Ext. 224

Ref. Arts M. 9a(1) of 30.6.69 16th July, 1969

Miss Ann Hui,
A-1, 10th fl., Kingsford Gardens,
Tin Hau Temple Road,
Hong Kong.


Dear Miss Hui,

Chan Kai Ming Prize

I am glad to inform you that the Board of the Faculty of Arts has resolved that as a result of your performance in the B.A. Final Examination held in May, 1969 you be awarded the Chan Kai Ming Prize to be shared equally with Miss Eileen Leung Shun Shun.

The Bursar will inform you concerning the collection of your prize money in due course.

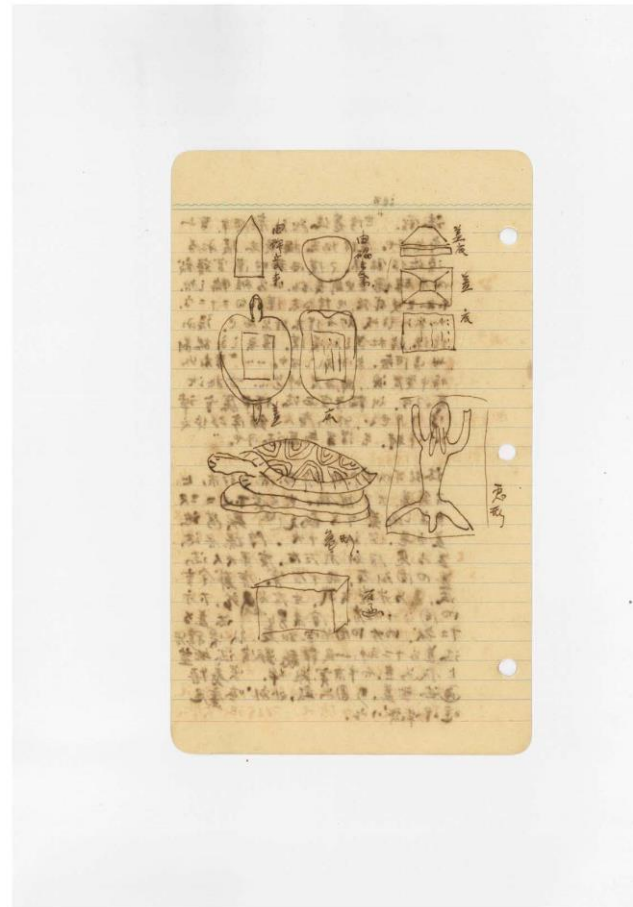
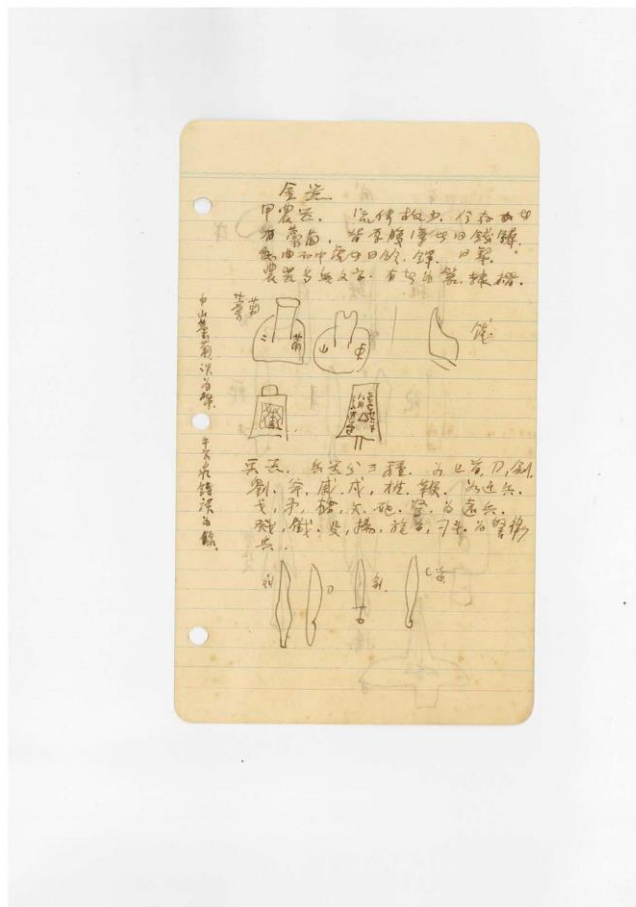
Please accept my congratulations.

Yours sincerely,

(Miss) G. Winter
Secretary, Faculty of Arts

GH/jl
cc: Bursar;
Students' Section;
Secretary, Board of Academic Awards. ✓



UA2012-035 Hsu Ti Shan Collection



Access to Open and Closed Records

- Closed Stacks
- Pre-war Records
- Closure / Embargo Period
- Records of Governance (Senate, Court and Council)
- Personal Data
- Copyrights
- Citation and Referencing
- Conservation and Preservation
- Photographing Archival Materials

Conservation and Preservation



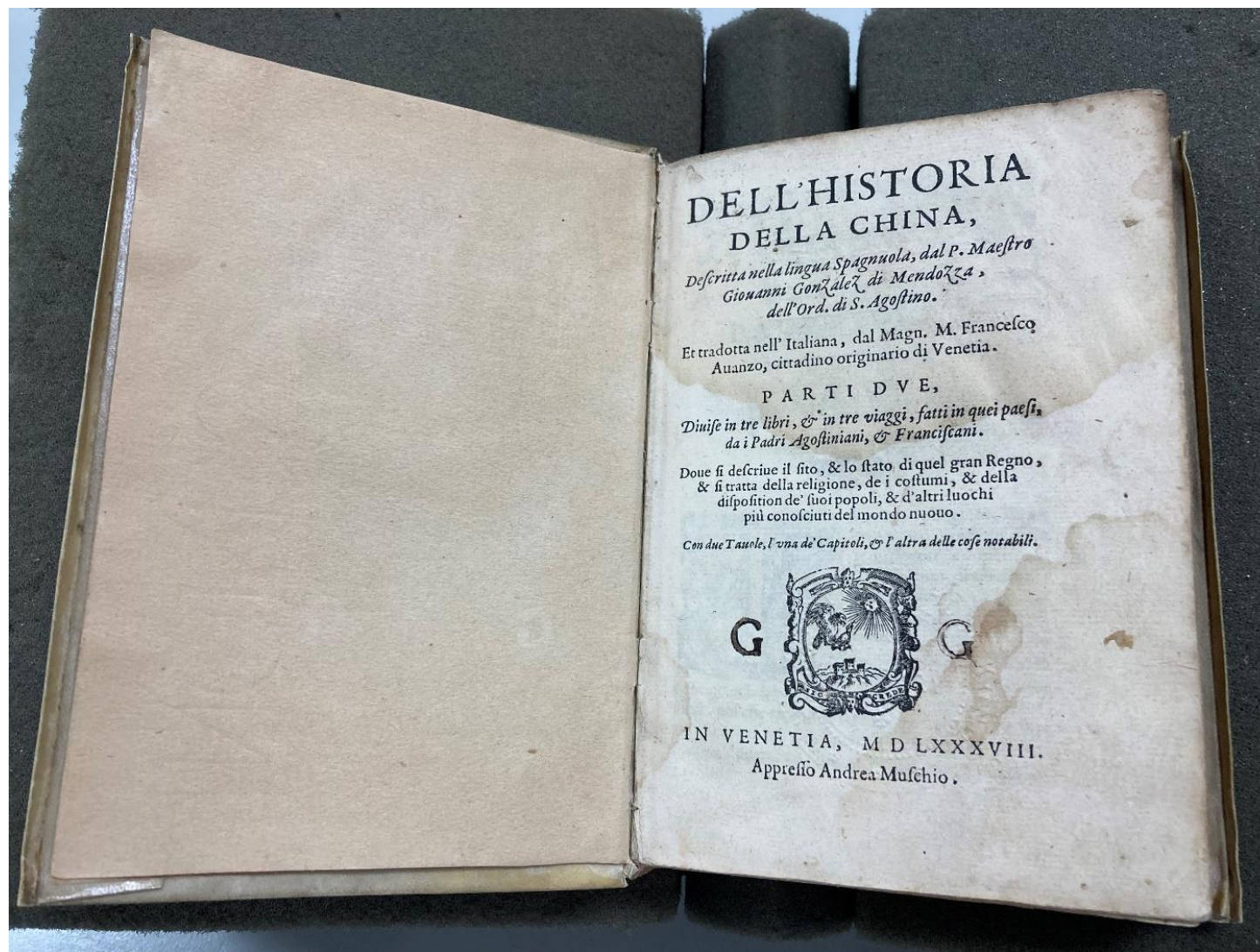
Special Collections

- Rare Materials i.e. Rare Books
- Hong Kong Collections
- Colonial Government Publications i.e. Gazettes, Annual Reports etc.
- Microfilms (Newspapers, select Colonial Records from The National Archives UK)
- Photographic Collections i.e. Frank Fischbeck
- Personal Archives i.e. Luo Zhenfu
- Corporate Archives i.e. Deacons, P&T Architecture

Special Collections



Rare Book - Dell' Historia Della China 1588



Deacons Archives

[illegible]

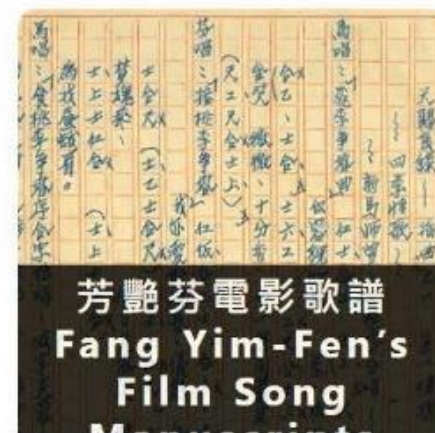
Hong Kong Tourism Board Collection



Frank Fischbeck Collection



Digital Repository @ HKUL



Please Note:

- **By Appointments**

Contacts:

HKUA: hkua@hku.hk

Special Collections: libspeco@hku.hk

- Materials are copyrighted – citation requirements
- HKUA ArchivesSpace <http://archivesspace.uarchives.hku.hk/repositories/2>
- Special Collections <https://lib.hku.hk/>
- Digital Repository @ HKUL <https://digitalrepository.lib.hku.hk/>
- HKU Thesis @ Scholars Hub <https://hub.hku.hk/advanced-search?location=thesis>

Thanks for your
attention and
participation...
Questions?